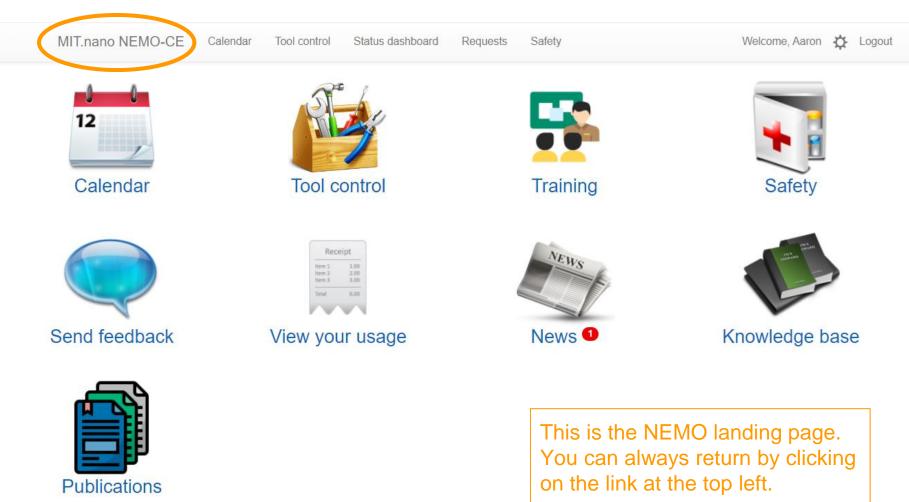
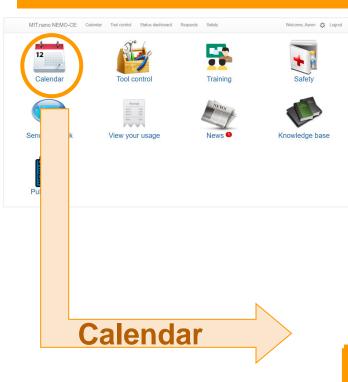
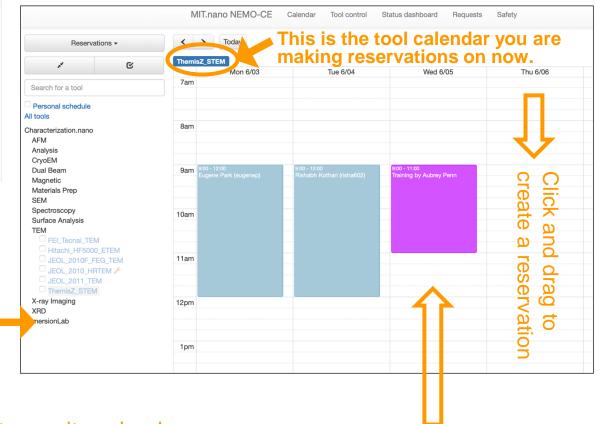
NEMO Quick Start For Users

NEMO Landing Page



NEMO Calendar - Reservations and sign-ups

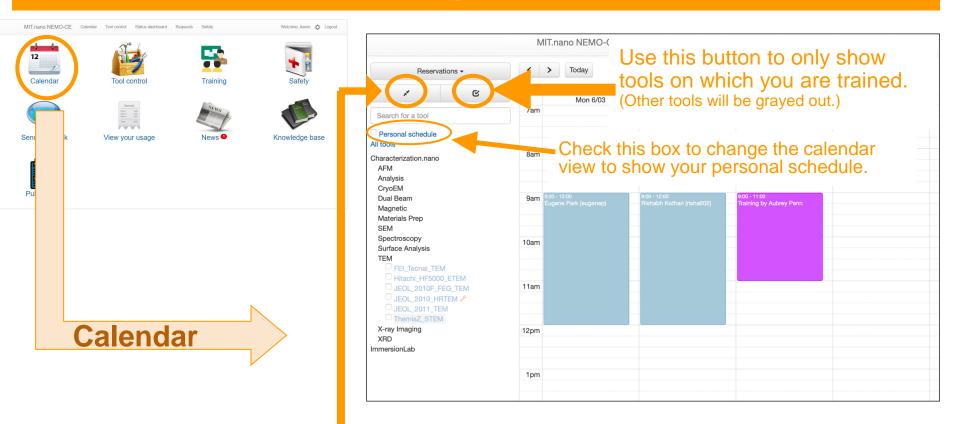




Select a tool to see its calendar. (Use the checkboxes to select multiple tools and see their calendars overlaid together.)

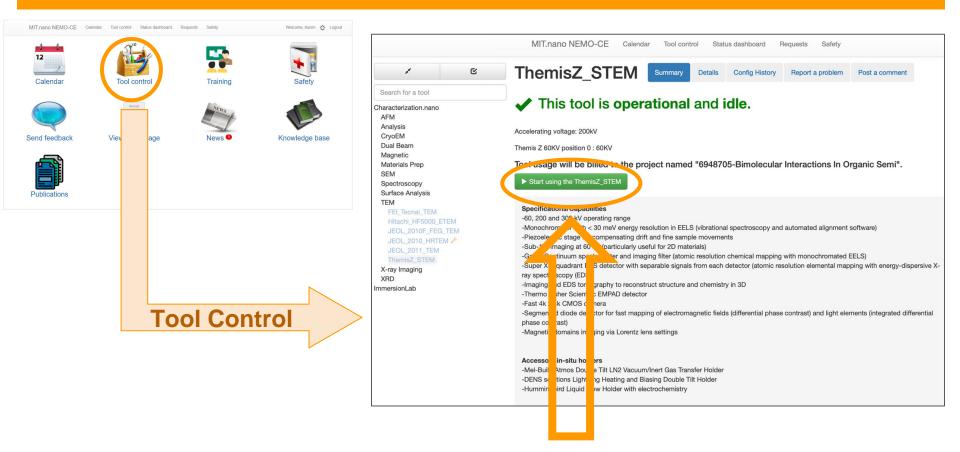
You can sign up for training events directly in the calendar as well as from the training section.

NEMO Calendar - Reservations and sign-ups



Use this button to quickly expand or collapse the entire tool tree view.

NEMO Tool Control - Engage and disengage tools



Click to engage and use the tool.

(If you have more than one cost object, you will be prompted to choose one first before the green button will show up.)

NEMO Tool Control - Engage and disengage tools

MIT.nano NEMO-CE Calenda	ar Tool control Stat	us dashboard Requests	Safety	Welcome, Aaron 🔅 Logout						
12	Æ	ų	F	+		MIT.nano NEMO-CE Calendar	Tool control Status dash	board Requests	Safety Administrat	ion +
Calendar	Tool contro	ol	Training	Safety	1	UVVISNIR_PE1050	Summary Details	Usage Data History	Report a problem	Post a comment
Send feedback	Receipt	age	News •	Knowledge base	Search for a tool Characterization.nano AFM Analysis CryoEM Dual Beam Magnetic Materials Prep SEM Spectroscopy Alpha300_apyon_Confocal_Raman	You are using this function of the since May 31 @ 12 NOTE: Make sure to enter accurate values. Y 1. Please enter your sample description. * Al thin film on ITO substrate	:11:03 PM.		I Char.nand	o-NoCharg
Publications		Tool	Contr	ol	FTIR_6700 FTIR_IS50 ICP_AES_5100 Raman_Reflex / UVVISNIR_PE1050 Surface Analysis TEM FEL_Tecnai_TEM HitachLHF5000_ETEM JEOL_2010F_FEG_TEM JEOL_2010_HRTEM / JEOL_2011_TEM ThemisZ_STEM X-ray Imaging XRD ImmersionLab	 2. Should this be reviewed? * Yes No 3. Do you have any comments? 				
					(Yo	ck to disenga u will need to fill ou to enable the red	ut any requi	red quest	ions	

NEMO Trainings - Find and manage your training sessions

MIT.nano NEMO-CE Calendar Tool control Status dashboard Re	guess Selety Welcome, Aaron <table-cell> Logout</table-cell>	You can find upcoming trainings here or on each individual tool calendar			
Send feedback View your usage	Knowledge base	MIT.nano NEMO-CE Calendar	Tor control Status dashboard Requests	Safety	Welcome, Tamar 🏠 Logout
Publications		Training dashboard My training requests Training history	ning training sessions	Ça	
		Tool Technique	Trainer Start	Duration Attendees	
	Trainings	ThemisZ_STEM Aberration Corrected STEM Imaging	Aubrey Thursday, June 6th, 2024 @ Penn 9:00:00 AM	90 minutes 0/5	章 CANCELLED
		ThemisZ_STEM Energy Dispersive X-ray Spectroscopy (EDS)	Aubrey Wednesday, June 5th, 2024 @ Penn 9:00:00 AM	120 0/5 minutes	Register for this training
		L			$\overline{\mathbf{A}}$

Click to register for specific training sessions

(You can also sign up via the calendar)

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NEMO Trainings - Find and manage your training sessions



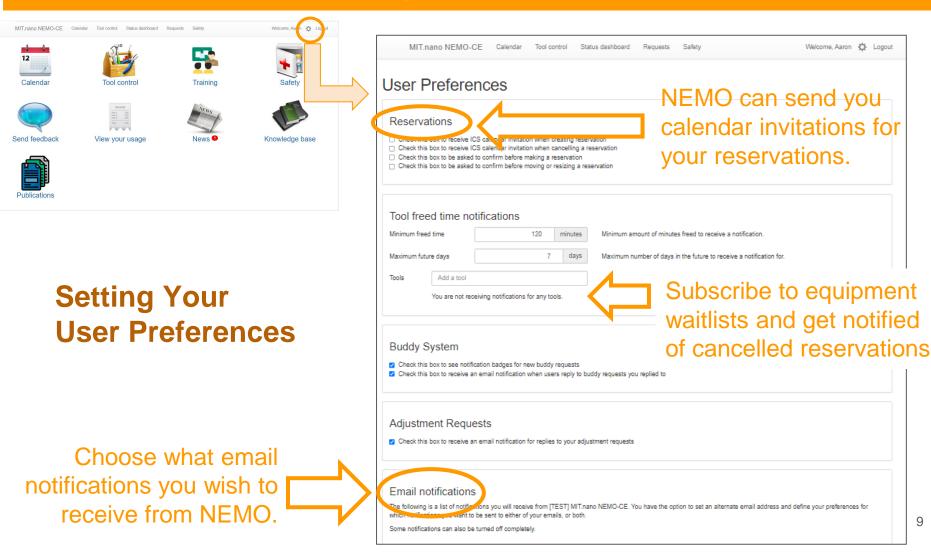
If you don't see an upcoming group training, you can send a training request to the tool owner.

	My training requests	Training history Upcoming training s	essions			• New training	a request
	Requests						
	Tool	Created	Requested date(s)	Status Pro	oject		Actions
	ThemisZ_STEM	Tuesday, June 4th, 2024 @ 11:43:24 AM		Sent 385	57966-Grided	ge Solar Fund 🛛 💼	Vithdraw
							/
						· · · · · · · · · · · · · · · · · · ·	
			New training requ	est		•	
			New training requ	est CypherVRS_AF	M	`	
vil	ity in you	ır request				06/26/2024 04:15 PN	• •
		ır request. u want to do.	Tool	CypherVRS_AF	15 PN	06/26/2024 04:15 PN 06/27/2024 05:00 PN	

Include your avail Include details ab

From the training dashboard, you can also cancel your request if it's no longer needed.

NEMO User Preferences - Choose your notifications



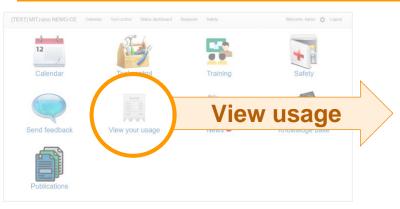
NEMO User Preferences - Choose your notifications

	Adjustment Requests Check this box to receive an email notif	fication for replies to your adjustment requests
Add tools for which you wish to receive email notifications (i.e., all problems and comments)	Tool maintenance & notif	Add a tool You are currently viewing/receiving maintenance notifications for all tools you are an owner, backup owners or staff of.
	Email notifications The following is a list of notifications you w notifications you want to be sent to either of Some notifications can also be turned off of	

Previously*, by default all users received all tool problem and comment notifications for all the tools they were qualified on.

Now users can choose to opt-in for specific tools of interest.

NEMO User Requests - Making Adjustment Requests from your Usage History



Forgot to disengage? Make an adjustment request, specifying the actual time you finished using the tool/instrument.

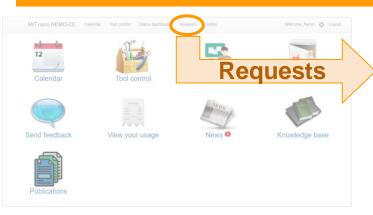
NEMO is designed to send out reminders to disengage if the instrument is still engaged past your reserved time.

	n 08/01/2024 an			
is page presents a monthly r	eport of your MIT.nano usa	ge . Approved	adjustments are not reflected in the usage data.	
Select month	August, 2024 🗸			
or from	08/01/2024	to	08/31/2024	
Project	All 🗸		C Update	
			s.	4
is data is provided for inform her adjustments/discounts m justment requests can be ma	ight not be included in thi	is information.	s.	LŞ
her adjustments/discounts m	ight not be included in thi	is information.	S.	ţ.
her adjustments/discounts m justment requests can be ma DOI USAGE Hitachi_HF5000_ETEM	ight not be included in thi	is information.	\$.	l≩ IP Request an adjustment
her adjustments/discounts m justment requests can be ma DOI USAGE	ight not be included in thi ade for charges ending afte	is information.		

Select the usage event you need to adjust, and your request will be sent to the relevant staff (i.e., tool owner) for approval.

All adjustment requests must be made by 5pm of the last day of the current month. Once the monthly billing is closed no adjustment request will be accepted.

NEMO User Requests – Another way to make Adjustment Requests



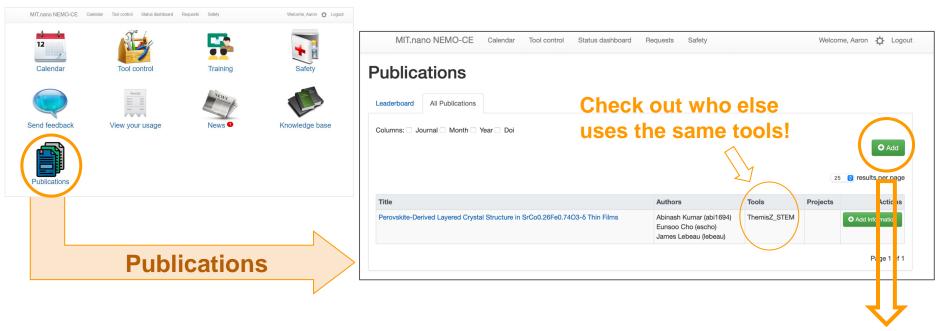
Reminder:

Once the monthly billing is closed, adjustment requests can no longer be processed in NEMO.

Adjustment requests	Adjustment reques
You do not have any current active adjustment requests	O New reque
MIT.nano NEMO-CE Calendar Tool control Status dashboard Requests Safety	Welcome, Aaron 🔅 Logou
Charge	
Only the 10 most recent charges are displayed. To find earlier charges, go to your Usage page and create an adjustment request from t	there.
General adjustment request	there.
Ceneral adjustment request Only the 10 most recent charges are displayed. To find earlier charges, go to your Usage page and create an adjustment request from to Description	there.

Be sure to select the specific charge to ensure your request goes to the relevant staff, or else approval may be delayed.

NEMO Publications - Add yours to the database!



Add your publications simply by entering the DOI.

Create publication	
Search Publication By DOI	Q Search

Adding to the database of publications of work that utilized MIT.nano shared facilities is helpful in many ways, 13 including in applying for funding to bring in new tools and instruments!